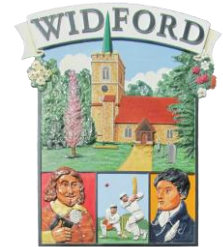


# Widford Parish Council



To: Cllrs Mike Allen, Ian Collins, Andy Djemal, Mark Rome, Josh Warren  
*You are summoned to attend the following meeting to transact this business agenda:*

## Ordinary Parish Council Meeting

**Tuesday 1<sup>st</sup> July 2025**

**in Widford Village Hall at 7.30pm**

*Public and press are welcome to join the meeting, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is not permitted except during the time designated for public comments.*

Signed: Colin Marks, Proper Officer and Clerk to Widford Parish Council

Date: 25<sup>th</sup> June 2025

## AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

### 25.061 Apologies for absence

1. Councillors: to receive and approve acceptance of councillor apologies
2. Other apologies

### 25.062 Declarations of Interest and requests for dispensations

1. To receive members' Declarations of Interest for items on the agenda (including non-pecuniary, with the nature of the interest. Members should give due regard to the Disclosable Pecuniary Interests notice at the end of this agenda).
2. Dispensations: Cllr Mike Allen re Playing Field matters, being a trustee. Cllr Ian Collins re Closed Churchyard matters, his wife having the maintenance contract.

### 25.063 Approval of Minutes:

1. May 6<sup>th</sup> Annual Parish Council Meeting
2. May 6<sup>th</sup> Ordinary Parish Council Meeting

### 25.064 Police Report:

1. To receive the Safer Neighbourhood Team report

### 25.065 Chairman's Announcements

### 25.066 To receive reports from County and District Councillors

### 25.067 Planning

#### 1. New Planning Applications

3/25/0901/OUT	<b>Priory Farm:</b> Outline application with all matters reserved except access for the demolition of the Doe Shed and erection of single self-build dwelling and associated infrastructure.	By 14 <sup>th</sup> July
3/25/0808/FUL	<b>Priory Farm Land East Of The B180:</b> Creation of a new agricultural access and stopping up of the existing access for vehicles.	Ext to 2 <sup>nd</sup> July

#### 2. Decision Notices (for information only)

3/25/0764/HH	<b>15 Benningfield Road:</b> Part single storey, part two storey rear and side extension. Single storey front extension. Removal of existing chimney. Permeable driveway and new dropped kerb.	<b>WITHDRAWN</b>
3/25/0466/FUL	<b>9 Benningfield Road:</b> Removal of childcare business use from dwelling.	<b>GRANTED</b>
3/25/0460/FUL 3/25/0461/LBC	<b>Priory Farm Barns:</b> Conversion and partial re-building of agricultural buildings into two residential dwellings; alterations to fenestration and openings; landscaping and carparking.	Awaited

<b>3/25/0534/HH</b>	<b>Gilston 42 Bell Lane:</b> Repair roof and construct attached covered car port/cart lodge, covered bin store and covered car charging point.	<b>GRANTED</b>
<b>3/25/0480/OUT</b>	<b>Land South of Levenage Lane:</b> Outline planning for 8 houses	Awaited
<b>3/25/0231/FUL</b>	<b>Wilmoor:</b> Demolition of outbuilding. Erection of dwelling incorporating air source heat pump, landscaping and creation of access	Awaited
<b>3/25/0182/FUL</b>	<b>Youngs Little Acre:</b> Retention of a welfare unit and a turkey preparation and storage building	Awaited
<b>3/24/1031/HH</b>	<b>Ashbourne Manor:</b> Extension to single storey garage	Awaited

### 3. Other planning matters

1. To consider any late planning applications received after the agenda was published
2. Land for sale and Bourne Lane access.

#### 25.068 Finance

1. To receive report on the Council's finances at 31<sup>st</sup> May 2025
2. To approve bank reconciliation at 31<sup>st</sup> May 2025
3. To receive 2023/24 financial performance against budget to 31<sup>st</sup> May 2025
4. To approve list of orders for payment
5. Annual Governance and Accountability Return (AGAR) 2024/25: Update

#### 25.069 Correspondence: To note list of correspondence (*list below, for information only*)

#### 25.070 Village Reports

1. **Village Hall**
  1. To receive report and update on plans
2. **Playing Field**
  1. To receive report
3. **Allotments**
  1. To receive report
4. **Closed Churchyard:**
  1. To receive report

#### 25.071 Highways, footpaths and byways: to receive reports and consider any action

1. **Footpaths and Public Rights of Way**
  1. FP1: Update on stile replacement
  2. Nether Street kissing gates: Update on repairs to rotted post and step
  3. Work required at the ditch and gate at the bottom of the path by the allotments: Update
2. **Highways and footways**
  1. Update: Enforcement issues at Greenacres
3. **Other parish matters and concerns:** to consider any matters raised
  1. Defibrillator management: Update
  2. Chalk stream improvements works along the valley

#### 25.072 Village archive:

1. To consider that the Parish Council formally adopts ownership of the archive.
2. To consider the Archive policy if housed by the PCC
3. To consider making a donation to the PCC archive housing arrangements

#### 25.073 Urgent matters: To note matters received too late for this agenda (for full discussion on the next agenda)

#### **To consider suspending the Meeting for Public Comments:**

Limited to a total of 15 minutes. One question/statement only of no more 3 minutes maximum per person.

#### **Meeting to be resumed**

#### 25.074 To note items for addition to future agendas

1. Benningfield Green Licence renewal: September meeting

#### 25.075 Date of next Parish Council Meeting: Tuesday 2<sup>nd</sup> September 7.30pm in the Village Hall

Correspondence list for Agenda item 25.069 - for information only (refer to specific agenda items for action)

- Cllr Eric Buckmaster: various road works and closures
- EHC: New bin and collection arrangements from August

**DISCLOSABLE PECUNIARY INTERESTS**  
**Widford Parish Council**

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting (Localism Act 2011 s31):
  - must not participate in any discussion of the matter at the meeting;
  - must not participate in any vote taken on the matter at the meeting;
  - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011 (sensitive interests);
  - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
  - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Parish Council may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI (Localism Act 2011 s33).
4. **It is a criminal offence to:**
  - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
  - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
  - participate in any discussion or vote on a matter in which a Member has a DPI;
  - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

*Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale (£5,000 maximum) and disqualification from being a councillor for up to 5 years. (Localism Act 2011 s34)*